ACTION PLAN FOR NAAC

1. **A detailed report on the activity entrusted to the concerned person/section/department needs to be submitted to IQAC by mail in the given time line.**
2. **The report should have statistics, quantitative data and qualitative aspects along with graphs, tables and photographs to effectively visualize the activity.**
3. **Baseline for all the activities will be the NAAC RFA manual for University which is attached with this mail for ready reference.**

Sr. No.	Activity	Target	Responsibility
1.	Report on 360° Feedback on curriculum	31st May	Department Committee
2	Department Placement Record and Median Salary Level to be Compiled in coordination with Dr. Rashinkar	31st May	DPO
3	Document on Value Added Courses	31st May	Department Committee
4	Presentation of Criteria Coordinators	13 and 14 May 2019	Respective Coordinators
5	Final version of Quantitative data with proofs in the prescribed template from Departments and Administrative sections	31st may 2019	Department
6	Qualitative text from respective Committee	31st may 2019	Criterion wise Committee
7	Preparation of Course file	Commencement	HOD and Teachers

	of Individual Teachers endorsed by HOD	of first Term	
8	Mechanism to deal with Advanced & Slow Learners (Based on Entrance Examination Marks or otherwise)	Soon after third round of admission	HOD & Department NAAC Coordinator
9	Documentation for Projecting Departments such as brochures, PO, CO boards, Faculty List, Research highlights, Models, projects exhibits, teaching – learning processes etc.	1st June to 1st July	HOD & Department NAAC Coordinator
10	Documentary of University	June	Dr. Alok Jatratkar
11	Launching of website with updated information	June	Dr. Milind Joshi
12	Uploading of Information on NAAC Portal	Before Submission of SSR	IQAC
13	e-content development of 100 hrs	31st July 2019	Dr. Thorat
14	Patents and IPR	31st July 2019	Dr. Sadale
15	Updation of Audits: Gender, Green, IT, Research policy, IPR Policy, Innovation Policy, Divyangan Policy, Consultancy Policy, Report on Societal Linkages, Sports Achievements, DSW Initiatives, NSS Initiatives, Implementation of	1st June to 1st July	Respective Persons

	National Programs		
16	Previous Cycle NAAC Compliance Report	31st July	Prof. Gokavi & Dr. Hangirgekar
17	Post Accreditation Quality Initiatives	31st July	Prof. Fulari & Team
18	Joint meetings of the committees for finalization of quantitative and qualitative data	1st June to 1st July	IQAC
19	Data for AQAR Submission	1st July	Department
20	Academic Administrative Audit 2017-18 (General) and 2018-19 (Domain Specific)	1st July	IQAC
21	Department presentations (Second Cycle)	15th July	HODs
22	Preparatory audit for NAAC	1st August	IQAC & Departments
23	Submission of AQAR 2018-19	1st August	IQAC
24	Submission of IIQA	1st August	Executive Committee
25	Tentative conformation of NAAC	28th Aug	NAAC
26	Online Submission of SSR	20 Aug to 20 Sept	IQAC
27	Student Satisfaction Survey Institutional Level – 2	20 September	Dr. Khadangale
28	Submission of SSR	1st Oct	IQAC
29	Department presentations (Third Cycle)	15th October	HODs
30	Student Satisfaction	5th Oct onwards	NAAC

	Survey by NAAC		
31	Data Validation and Verification	5th October onwards	NAAC DVV
32	Tentative visit of NAAC Peer Team	15 Nov onwards	IQAC
33	Campus maintenance and beautification	1st June to 31st October	Engineering and Garden Sections
34	Department Level Documents: - Department Profile - Teacher Profile - Mentor – Mentee Report - Alumni & Distinguished Alumni - Vision, Mission and Outcomes - Awards: Faculty & Students - Department Research Profile - Major/Minor Projects along with other outcomes of other funding schemes - Teaching-Learning Processes - Best Practices (Minimum Two) - Societal outreach		
35	Rainwater Harvesting & Self Sufficiency in terms of	30th June	Dr. Vilas Shinde

	Drinking Water		
36	Report of impact analysis of Solar energy initiatives	30th june	Shri Amit Kamble
37	Earn & Learn, Work on Demand Reports	30th June	Dr. S.D. Shinde
38	Report on Value Education	30th June	Dr. Patil, Nanotechnology
39	Initiatives related to Foreign Students	30th june	Dr. J.B. Yadav
40	Reports on Farmers Workshop on Sericulture, apiculture, Extraction of Essential Oils	30th June	Dr. Manne
41	Lead Garden & Medicinal Plants	30th June	HOD Botany
42	Centre for Community Development: Report	As early as possible	Director CCD
43	Report of Life Long Learning	As early as possible	Director LLL
44	Report on Examination reforms	As early as possible	DBEE
45	Report on analysis of Student Feedback	As early as possible	Dr. Joshi
46	TEQIP III Report	As early as possible	Dr. Bagi
47	Campus Biodiversity Report	As early as possible	Dr. P D Raut
48	Report on 365 days Yoga	As early as possible	NSS
49	Bus Pass scheme for girl students	As early as possible	DSD
50	Report on Museum	As early as possible	Dr. Jagatap
51	Third party evaluation of	As early as	Prof. V.B. Kakade

	Government Schemes	possible	
52	Report on MOODLE	As early as possible	Dr. U. R. Pol
53	IT integration in examination system	As early as possible	Dr.Joshi and Mrs. Kharade
54	POs, COs, PSOs	As early as possible	BOS section
55	Report of USIC, PICT, Nano -science	As early as possible	Dr. J.B.Yadav
56	Brief reports on achievements of UGC SAP,CAS,BST-FIST,DBT,ICSSR,DST PURSE,IPLS	As early as possible	Stat section and respective departments
57	Industry- Institute interaction	As early as possible	Dr. Delekar
58	Report on Bibliometrics	As early as possible	Dr. Rajpure
59	Report on MOUs in the prescribed format	As early as possible	Respective MOU coordinator
60	Facilities for teaching learning	As early as possible	Computer center
61	Facilities for sports	As early as possible	Department of sports
62	Library automation	As early as possible	Dr. Khot
63	Digitization of rare menu scripts	As early as possible	Dr. Khot
64	Utilization reports: 1. Library resources(physical) 2. E-library resources 3. Internet bandwidth utilization	As early as possible	Concerned sections and departments

	4. Sports facilities 5. Instrumentation facilities 6. Log books of major research facilities in the department 7. Department committee minutes reflecting significant decisions 8. Brief reports from faculty members awarded national/international fellowships, grants etc.		
65	Report on SWAYAM	As early as possible	Dr. Kucche
66	Report on guidance for competitive examinations	As early as possible	Dr. Jagan Karade
67	Report on remedial Coaching	As early as possible	Dr. P.N. Vasambekar
68	Report on language Lab	As early as possible	Dept of Foreign languages
69	Report on Bridge Courses	As early as possible	
70	Reports on Alumni Meet along with name of ten Distinguished alumni per department with their one page profile	As early as possible	HODs, Dept NAAC Coordinators, Central Alumni Association
71	Accounts Code & Automation of Finance Section	As early as possible	FAO
72	Compilation of best	As early as	Dr. Takale

	practices	possible	
73	Marathi to English translation of selected meeting minutes and other documents	As early as possible	
74.	Report on attainment of outcomes (part of the project granted by Shivaji University)	As early as possible	Dr. Kumbhar (Department of Computer Science)